

**TEXAS  
WATERWAY  
CLEANUP  
PROGRAM**



**NOTE:** Please complete and return this form to Keep Texas Beautiful at least **six weeks** prior to your event to ensure timely shipping of materials. A wrap-up report will be due after your event. Visit [www.ktb.org](http://www.ktb.org) for more information.

Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address (No P.O. Boxes!) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_

How did you hear about this program? \_\_\_\_\_

Your organization is (please circle):  KTB Affiliate  Working with KTB Affiliate on this cleanup  Other

**EVENT REGISTRATION:** Please complete a separate sheet for each event.

Event Name: \_\_\_\_\_ Name of Waterway(s): \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Total Number of Participants Expected: \_\_\_\_\_

Number of Participants Under Age 18 Expected: \_\_\_\_\_ Number of Scouts Expected: \_\_\_\_\_

The KTB website will post general information on all events. Please indicate if you would like **contact information** for this event provided for the public.  Yes  No

**The following FREE ITEMS will be provided automatically via email  
(unless paper versions are requested)**

- Event Planning Checklist
- Media Tip Sheet
- Order Form for a Customized Ad
- Sample Press Release
- Waterway Litter Fact Sheet
- Volunteer Safety Tips
- Sample Print Ad
- Sample Media Alert
- Sample Radio Copy
- Youth Activity Sheet

Please check this box if you would like to receive information on using the EnviroScape water quality models for youth education.



# EVENT REGISTRATION & MATERIALS ORDER FORM FALL- WINTER 2010

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Please check off which of the following **FREE SUPPLIES** you need for your event.

We will **ship** requested items to the address you provided.\*

*\*All materials available while supplies last.*

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Hand Sanitizer</b>                                     | <input type="checkbox"/> <b>Garbage Bags</b> (No. Requested: _____ )<br>(Estimate 1 bag per adult and ½ bag per child)                 |
| <input type="checkbox"/> <b>First Aid Kit</b>                                      | <input type="checkbox"/> <b>Litter Pick-up Tools</b><br>(Designated number available per cleanup)                                      |
| <input type="checkbox"/> <b>Sunblock Lotion</b>                                    | <input type="checkbox"/> <b>KTB fundraising letter of support</b><br>(No. requested: _____ )   |
| <input type="checkbox"/> <b>Youth Volunteer Giveaway Item</b>                      | <input type="checkbox"/> <b>Disposable Gloves</b><br>(One glove per volunteer; please encourage volunteers to bring their own gloves.) |
| <input type="checkbox"/> <b>Adult Volunteer Giveaway Item</b>                      |  |
| <input type="checkbox"/> <b>Scout Patches</b>                                      | <input type="checkbox"/> <b>Litter Prevention Poster</b><br>(No. requested: _____ )  |
| <input type="checkbox"/> <b>Storm Drain Stenciling Guide and Stencil</b>           | <input type="checkbox"/> <b>Event Poster</b> (Customized for your event)<br>(No. requested: _____ )                                    |
| <input type="checkbox"/> <b>Water Quality Primer</b><br><i>Information booklet</i> |  |

The following information is required for customized event posters orders:

Phone, email, or website for event info: \_\_\_\_\_ Event Time: \_\_\_\_\_

Registration/Meeting Location: \_\_\_\_\_

Event Sponsors: \_\_\_\_\_

Pre or Post-Event Activities (i.e. lunch) or other information (included as space allows - please be brief):

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE OF CLEANUP COORDINATOR: \_\_\_\_\_

**To return this form:**

Fax to 512-478-2640 or

Email to [summer@ktb.org](mailto:summer@ktb.org) or

Mail to Keep Texas Beautiful P.O. Box 2251 Austin, Texas 78768

**Questions:** Call 1-800-CLEAN-TX

A message from the clean,  
litter-free waters of Texas:

**THANKS Y'ALL**



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