

**TEXAS
WATERWAY
CLEANUP
PROGRAM**



NOTE: Please complete and return this form to Keep Texas Beautiful at least **six weeks** prior to your event to ensure timely shipping of materials. A wrap-up report will be due after your event. Visit www.ktb.org for more information.

Organization Name: _____ Contact Name: _____

Address (No P.O. Boxes!) _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail Address: _____ Fax: _____

How did you hear about this program? _____

Your organization is (please circle): KTB Affiliate Working with KTB Affiliate on this cleanup Other

EVENT REGISTRATION: Please complete a separate sheet for each event.

Event Name: _____ Name of Waterway(s): _____

Event Date(s): _____ Total Number of Participants Expected: _____

Number of Participants Under Age 18 Expected: _____ Number of Scouts Expected: _____

The KTB website will post general information on all events. Please indicate if you would like contact information for this event provided for the public. Yes No

**The following FREE ITEMS will be provided automatically via email
(unless paper versions are requested)**

- Event Planning Checklist
- Media Tip Sheet
- Order Form for a Customized Ad
- Sample Press Release
- Waterway Litter Fact Sheet
- Volunteer Safety Tips
- Sample Print Ad
- Sample Media Alert
- Sample Radio Copy
- Youth Activity Sheet

Please check this box if you would like to receive information on using the EnviroScape water quality models for youth education.



EVENT REGISTRATION & MATERIALS ORDER FORM JULY - DECEMBER 2008

Contact Name: _____ Phone: _____

Please check off which of the following **FREE SUPPLIES** you need for your event.

We will **ship** requested items to the address you provided.*

**All materials available while supplies last.*

- | | |
|--|--|
| <input type="checkbox"/> Hand Sanitizer | <input type="checkbox"/> Garbage Bags (No. Requested: _____)
(Estimate 1 bag per adult and ½ bag per child) |
| <input type="checkbox"/> First Aid Kit | <input type="checkbox"/> Litter Pick-up Tools
(Designated number available per cleanup) |
| <input type="checkbox"/> Sunblock Lotion | <input type="checkbox"/> KTB fundraising letter of support
(No. requested: _____) |
| <input type="checkbox"/> Youth Volunteer Giveaway Item | <input type="checkbox"/> Disposable Gloves
(One glove per volunteer; please encourage volunteers to bring their own gloves.) |
| <input type="checkbox"/> Adult Volunteer Giveaway Item | |
| <input type="checkbox"/> Scout Patches | <input type="checkbox"/> Litter Prevention Poster
(No. requested: _____) |
| <input type="checkbox"/> Storm Drain Stenciling Guide and Stencil | <input type="checkbox"/> Event Poster (Customized for your event)
(No. requested: _____) |
| <input type="checkbox"/> Water Quality Primer
<i>Information booklet</i> | |

The following information is required for customized event posters orders:

Phone, email, or website for event info: _____ Event Time: _____

Registration/Meeting Location: _____

Event Sponsors: _____

Pre or Post-Event Activities (i.e. lunch) or other information (included as space allows - please be brief):

SIGNATURE OF CLEANUP COORDINATOR: _____

To return this form:

Fax to 512-478-2640 or

Email to hester@ktb.org or

Mail to Keep Texas Beautiful P.O. Box 2251 Austin, Texas 78768

Questions: Call 1-800-CLEAN-TX

A message from the clean,
litter-free waters of Texas:

THANKS Y'ALL



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